



# BREAFFY NATIONAL SCHOOL

## BreaaffyNs Checklist for annual review of the anti-bullying policy and its implementation October 2021.

The Board of Management (the Board) must undertake an annual review of the school's anti-bullying policy and its implementation. The following checklist must be used for this purpose. The checklist is an aid to conducting this review and is not intended as an exhaustive list. In order to complete the checklist, an examination and review involving both quantitative and qualitative analysis, as appropriate across the various elements of the implementation of the school's anti-bullying policy will be required.

	Yes /No
Has the Board formally adopted an anti-bullying policy that fully complies with the requirements of the <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i> ?	Yes
Has the Board published the policy on the school website and provided a copy to the parents' association?	Yes
Has the Board ensured that the policy has been made available to school staff (including new staff)?	Yes
Is the Board satisfied that school staff are sufficiently familiar with the policy and procedures to enable them to effectively and consistently apply the policy and procedures in their day to day work?	Yes
Has the Board ensured that the policy has been adequately communicated to all pupils?	Yes
Has the policy documented the prevention and education strategies that the school applies?	Yes
Have all of the prevention and education strategies been implemented?	Yes
Has the effectiveness of the prevention and education strategies that have been implemented been examined?	Yes
Is the Board satisfied that all teachers are recording and dealing with incidents in accordance with the policy?	Yes
Has the Board received and minuted the periodic summary reports of the Principal?	Yes
Has the Board discussed how well the school is handling all reports of bullying including those addressed at an early stage and not therefore included in the Principal's periodic report to the Board?	Yes
Has the Board received any complaints from parents regarding the school's handling of bullying incidents?	Yes
Have any parents withdrawn their child from the school citing dissatisfaction with the school's handling of a bullying situation?	No
Have any Ombudsman for Children investigations into the school's handling of a bullying case been initiated or completed?	No
Has the data available from cases reported to the Principal (by the bullying recording template) been analysed to identify any issues, trends or patterns in bullying behaviour?	Yes Cyber-bullying
Has the Board identified any aspects of the school's policy and/or its implementation that require further improvement?	Yes



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Has the Board put in place an action plan to address any areas for improvement?	Yes
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## Action Log

<ul style="list-style-type: none"> <li>BOM has introduced school Internet Safety Pledge in school journals for all pupils from 1<sup>st</sup> to 6<sup>th</sup> as an intervention .</li> </ul>	Annual implementation since 2016
<ul style="list-style-type: none"> <li>BOM /PO have introduced anti cyber bullying information workshops for pupils&amp; Parents</li> <li>PO publishes releveant anti bullying information on school website.</li> <li>Play/Art Therapy when identified as apupil need.</li> <li>All teachers have updated policy abd reporting templates</li> <li>The relevant teacher will maintain records and complete the template as per policy.</li> <li>This review will beposted on school website and notice of review published at front office and shared with Parents'assoc.</li> <li>The Principal will liaise with Parents Assoc regarding a guest speaker on the topic for parents before the next annual review within Covid protocols where needed.</li> </ul>	<p>These were commenced in September 2018 and are an annual event.</p> <p>October 21</p> <p>Reporting template and reviewed policy shared with all staff October 2021.</p>
<ul style="list-style-type: none"> <li></li> </ul>	

Signed  (P.R.)  
Tom Canavan (Chairperson, Board of Management)

Date: 14/10/21  
October 2021



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Signed:

  
Seoirse O Morain (Principal)

Date:

  
October 2021.

## Notification regarding the Board of Management of Breaffy NS annual review of the anti-bullying policy


To: Breaffy School Community

The Board of Management of BreaffyNS wishes to inform you that:

- The Board of Management's annual review of the school's anti-bullying policy and its implementation was completed at the Board meeting of 14/10/21
- This review was conducted in accordance with the checklist set out in **Appendix 4** of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*.

Signed:

Tom Canavan  
Chairperson, Board of Management

 14/10/21

  
Date October 21

Signed:

Seoirse O Morain  
Principal

 14/10/21

  
Date October 21

Date of next review      First BOM meeting of 22/23

Given to staff on 8/1/2019

### Appendix 3 Template for recording bullying behaviour

**1. Name of pupil being bullied and class group**

Name \_\_\_\_\_ Class \_\_\_\_\_

**2. Name(s) and class(es) of pupil(s) engaged in bullying behaviour**


**3. Source of bullying concern/report (tick relevant box(es))\***

Pupil concerned	<input type="checkbox"/>
Other Pupil	<input type="checkbox"/>
Parent	<input type="checkbox"/>
Teacher	<input type="checkbox"/>
Other	<input type="checkbox"/>

**4. Location of incidents (tick relevant box(es))\***

Playground	<input type="checkbox"/>
Classroom	<input type="checkbox"/>
Corridor	<input type="checkbox"/>
Toilets	<input type="checkbox"/>
School Bus	<input type="checkbox"/>
Other	<input type="checkbox"/>

**5. Name of person(s) who reported the bullying concern**

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**6. Type of Bullying Behaviour (tick relevant box(es)) \***

Physical Aggression	<input type="checkbox"/>	Cyber-bullying	<input type="checkbox"/>
Damage to Property	<input type="checkbox"/>	Intimidation	<input type="checkbox"/>
Isolation/Exclusion	<input type="checkbox"/>	Malicious Gossip	<input type="checkbox"/>
Name Calling	<input type="checkbox"/>	Other (specify)	<input type="checkbox"/>

**7. Where behaviour is regarded as identity-based bullying, indicate the relevant category:**

Homophobic	Disability/SEN related	Racist	Membership of Traveller community	Other (specify)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**8. Brief Description of bullying behaviour and its impact**

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**9. Details of actions taken**

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Signed \_\_\_\_\_ (Relevant Teacher) Date \_\_\_\_\_

Date submitted to Principal/Deputy Principal \_\_\_\_\_

**\* Note:** The categories listed in the tables 3, 4 & 6 are suggested and schools may add to or amend these to suit their own circumstances.